

# Short Stay Program (SS Program)

We are pleased that you will attend the 2015 International Exchange and Educational Program for Food Safety to be held August 17 to September 19, 2015 at the Faculty of Agriculture of Kagawa University.

## Program Overview

### A) Stipend information

The stipend is ¥ 160,000 (JPY). It will be paid in cash on August 18, 2015. To receive the stipend, you must present/submit:

- 1) proof of travel insurance.
  - 2) a photocopy of the front page of your passport, and the page showing your entry stamp to Japan.
  - 3) a photocopy of your e-ticket and itinerary to and from the country of the dispatching university.
  - 4) a photocopy of a document which certify the total number of transfer credits issued by the dispatching university (after returning to your home country).
- You must attend the entire internship (August 17 to September 19, 2015). You may not arrive late nor leave early.
  - If you do not attend the full internship, you will NOT be eligible to receive the stipend.
  - You are responsible for arranging your travel visa (if required) but we will assist you by providing invitation letters, etc.

### B) Accommodation and materials costs

There is a ¥40,000 fee for items that are used specifically for this course such as:

- 1) chemicals, materials components for lab work/ activities,
- 2) a bacterial/infection test for the food factory visit (required by the food company),
- 3) transportation costs for factory visits,
- 4) shared accommodation and reasonable utility costs (electric, water & gas).
- 5) **Check in** is on August 17. **Check out** is on September 19.
- 6) You **must** arrive at the main door of the Faculty of Agriculture of Kagawa University at 1:00 pm on August 17.

### C) Certificate of Attendance

To successfully complete the internship, interns must take part in all activities, complete assignments and/or lab tasks, and make a PowerPoint presentation. Interns who satisfy these requirements will receive a Certificate of Attendance.

### D) Follow up discussions/presentation

We request the interns to participate in online discussions and presentations in December.

### E) General Information Arrival

You can find general access information **here**. or visit [http://www.ag.kagawa-u.ac.jp/english/?page\\_id=56](http://www.ag.kagawa-u.ac.jp/english/?page_id=56)

### F) Photographs

Photographs will be taken during the internship to document the internship. These photographs may be used by Kagawa University to publicize this program and our international activities. By joining this internship program you acknowledge this and consent for photographs taken during the internship to be used by Kagawa University.

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- - - How to calculate your GPA - - -

Students have a minimum average GPA of 2.30 (on a 3 point scale) in the past one year of study.

(Conversion chart)

	Grade				
4-level rating		A	B	C	F
		100~80	79~70	69~60	59~
5-level rating	S	A	B	C	F
	A	B	C	D	F
	100~90	89~80	79~70	69~60	59~
Grade Point	3	3	2	1	0

(GPA Formula)

$$\frac{([\text{No. of GP 3 Credits}] * 3) + ([\text{No. of GP 2 Credits}] * 2) + ([\text{No. of GP 1 Credits}] * 1)}{\text{Total Number of Registered Credits (including No. of GP 0 Credits)}}$$

※ No. = Number, GP = Grade Point

※ Rounded off to the second decimal point.

※ If the applicants' university does not use a 4-level rating or 5-level rating system, the Admission Committee will calculate GPA considering the university's rating system.